



**VIRGINIA PARK COMMUNITY CENTRE**  
 51 Harding Rd PO Box 21011  
 St. John's, NL A1A5B2  
 579-4534

**2022-2023 Youth Program Registration Form**

**PARTICIPANT INFORMATION:**

**1<sup>st</sup> Child:**  
 Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Gender: \_\_\_\_\_  
 Date of Birth: \_\_\_\_\_ MCP#: \_\_\_\_\_ Expiry Date: \_\_\_\_\_  
 Dietary Restrictions: \_\_\_\_\_  
**Programs registering for:** Afterschool Program (Grades k-6) \_\_\_\_\_ Homework Haven (Grades 7-12) \_\_\_\_\_  
 Youth Leadership Program (Grades 7-12) \_\_\_\_\_

**2<sup>nd</sup> Child:**  
 Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Gender: \_\_\_\_\_  
 Date of Birth: \_\_\_\_\_ MCP#: \_\_\_\_\_ Expiry Date: \_\_\_\_\_  
 Dietary Restrictions: \_\_\_\_\_  
**Programs registering for:** Afterschool Program (Grades k-6) \_\_\_\_\_ Homework Haven (Grades 7-12) \_\_\_\_\_  
 Youth Leadership Program (Grades 7-12) \_\_\_\_\_

**3<sup>rd</sup> Child:**  
 Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Gender: \_\_\_\_\_  
 Date of Birth: \_\_\_\_\_ MCP#: \_\_\_\_\_ Expiry Date: \_\_\_\_\_  
 Dietary Restrictions: \_\_\_\_\_  
**Programs registering for:** Afterschool Program (Grades k-6) \_\_\_\_\_ Homework Haven (Grades 7-12) \_\_\_\_\_  
 Youth Leadership Program (Grades 7-12) \_\_\_\_\_

**CONTACT INFORMATION:**

**Mailing Address:** \_\_\_\_\_

**Tenant of NLHC: YES or NO**      **Email address:** \_\_\_\_\_

<b>GUARDIAN 1 INFORMATION: (Primary Contact)</b>	<b>GUARDIAN 2 INFORMATION:(Alternate Contact)</b>	<b>EMERGENCY CONTACT: SECTION 2 Other Than Parent</b>
First Name: _____	First Name: _____	First Name: _____
Last Name: _____	Last Name: _____	Last Name: _____
Home Phone: _____	Home Phone: _____	Home Phone: _____
Work Phone: _____	Work Phone: _____	Work Phone: _____
Cell Phone: _____	Cell Phone: _____	Cell Phone: _____

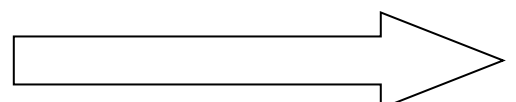
**Photo Release**

Throughout the year pictures may be taken of people participating in various programs at the Community Centre. These pictures may be used in the community newspaper or on the Community Centre social media formats. In order to take pictures of any of the people participating in Centre program, we would need written permission to do so. Below is the photo release form that we need to have signed for all participants registered in our programs.

I give permission for my child/ren to have their picture taken while participating in Community Centre Programs. I am aware that some of these photos may be used on the Centre's website or in the community newspaper.

I accept

I decline





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**MEDICAL**

**Please keep us informed of any change of address, telephone No., Etc... (If your child contracts any infectious diseases ex Pink eye, Chicken Pox, please inform us at once).**

Family Physician: \_\_\_\_\_ Phone: \_\_\_\_\_

**Please advise appropriate staff of any medical condition or diagnosis, as well as any recommendations that may assist staff with managing medical condition or diagnosis.**

Is your child / children under any medical treatment or have any medical conditions that we should be aware of? (ex - Allergies, Epilepsy, Asthma etc.) YES \_\_\_ NO \_\_\_

**If so please give details:** \_\_\_\_\_

**How to assist with medical condition or diagnosis?**

**IMPORTANT NOTE:**

**In the event that an ambulance must be called to transport your child to the nearest hospital we would like to make it clear that you as the Parent/ Guardian will be responsible for any costs that may be charged.**

**Waiver:**

I give permission for my child/ren to attend and take part in all activities and outings associated with the Virginia Park Community Centre programs. I further understand that if my child does not adhere to the rules and regulations, my child/ren can be removed programs.

By signing this registration form, I verify that all information is correct and I agree with the guidelines set out by the Virginia Park Community Centre.

Parent(s) Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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## 2022-2023 Youth Program Registration Form

### Youth Program Guidelines:

1. Please note if your child is feeling sick / unwell, please stay home until feeling better.
2. Participants must have attended school in order to attend any program at the Centre, unless they had an appointment during school hours.
3. **Participants can wear masks if they would like** (Participants would be responsible for their own masks). **This may change throughout the year based on advice from the Chief Medical Officer..**
4. Cell Phones/ Electronic Devices and Toys: Children are not permitted to have any electronic devices or toys (phones, tablets, gaming devices, fidget spinners, trading cards, etc.) with them. If a child/ren is caught with an electronic device or toy, he/she will have it confiscated and it will be returned at the end of the day. Staff do not have time to look for misplaced items during programs. Any lost / stolen or damaged items are not the responsibility of the Community Centre or its staff. Any items (ie water bottle, coat, backpack, etc) should be clearly marked with your child's name and all items belonging to your child will be required to remain in their backpack when not being used.
5. Sharing of personal items / snacks will not be permitted during programs.
6. Centre telephones are for EMERGENCIES ONLY. Children are to ask staff to use phone.
7. Proper footwear is to be worn while playing sports and participating in activities
8. Staff cannot make children stay at the Community Centre or its programs unless parent / guardian has stated otherwise. Our programs are considered drop-in programs. Children in grades K- 3 will not be permitted to leave on their own unless written permission is given by their parent / guardian.
9. Snacks: The Community Centre provides a daily snack to participants. Please be advised that there are no choices (ie: variety of snacks) given during snack time but we do try to accommodate dietary restrictions of our participants.
10. **Centre Closures:** We will be closed for all statutory holidays throughout the year. There may be other times that the Centre is also closed so please check our Facebook for updated information on any closures. Emails will also be sent to those who give us their email address.
11. Medication and Health Concerns: We are not able to administer any medication to participants. All medication must be self-administered or be given to the participants before, or after, program hours.

**If your child requires an Epi-pen, it is essential for them to have it on their person at all times.**

### Respect for fellow children / youth and staff.

#### The following will not be tolerated:

- Offensive or profane language / actions.
- Physical or emotional abuse of another person.
- Participants are not permitted to touch other people's personal items without permission.
- Intentional damage of Centre and areas property.
- Children are not to jump or climb on staff members or other participants. Staff / other participants are not permitted to carry children or give "piggy-backs".
- Participants are responsible for assisting Staff with tidying up rooms / materials that they use at the Centre or at any program offered by the Community Centre.

NOTE: Staff (with the approval from a supervisor), have the authority to send a child/ youth home for not conforming to the standards set out above. Parents of any child / youth sent home will receive a phone call from a staff member. Depending on what has occurred, child / youth may not be eligible to attend programs in the future.